

Project Manager

About Bridge the Gap

Bridge the Gap (BTG) is an innovation consultancy boutique that supports tech-based start-ups or Small-Medium Enterprises (SME) to overcome the challenges they meet in the journey to market.

BTG provides its clients with the following services.

- Public fundraising in European Programs. Proposal ideation, coordination and writing for the following programmes: EIC Accelerator, Eurostars, Financial Support to Third Parties, EIT calls and Horizon Europe programme.
- Project management of granted projects: we provide project management services to our customers for whom we have secured European funds.
- Private capital: we provide consultancy services to start-ups to define their technology roadmap, business model, commercialisation strategy and financial plan; we prepare data room for private capital round, and we match with investors.
- Business creation and communication activities: we collaborate in market impact and dissemination activities for the innovation ecosystem

What will be your responsibilities?

- Control financial and technical progress of public funding projects (EIC Accelerator, Eurostars, Erasmus+, Spanish Government-funded projects, among others).
- Write technical and financial reports of public funding projects.
- Support our clients that are beneficiaries of public funding projects in understanding the Grant Agreements, Consortium Agreements, eligibility conditions and any legal documents related to project execution.
- Support our clients that are beneficiaries of public funding projects by providing required documentation and advice in public funding project audits.
- Design technical projects, including the definition of tasks, resources, timeline, budget and risk assessment.
- Continuous monitoring and reporting of funding opportunities at the European level and in some specific countries

What requirements do you have to meet?

- Master's degree in Engineering, Economics, Business Administration or Project Management (required).
- Five-year experience in project management: SME Instrument, EIC Accelerator, Eurostars or Spanish Government-funded projects (required).
- High proficiency level in English (required).
- Research professional experience
- Finance and business knowledge
- Proficiency in Italian and/or other European language at
- Advanced knowledge of the Microsoft Office package (Word and Excel).
- Analytical and methodical approach.
- Team player.
- Customer-oriented.
- Eligible to work in the European Union.

What will you get as part of the Bridge the Gap team?

- Competitive salary.



- Flexible working time in a hybrid model (in-person and remote).
- Teamwork with an open mindset.
- Learn and share knowledge and ideas.
- Opportunity to grow professionally, acquire more responsibilities and lead a team.

We are a young consultancy company and want to join people motivated to grow professionally together with us!

Send your CV and motivation letter to info@gobridgethegap.com . Indicate ref: **2022-PM**

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